

**FAUQUIER COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT**

Permitting Office
40 Culpeper Street, 3rd Floor
Warrenton, Virginia 20186
(540) 347-8674

REQUEST FOR DETERMINATION OF A HOME OCCUPATION

A Home Occupation is defined as the use of a dwelling unit for gainful employment which: (a) is clearly incidental and subordinate to the use of the dwelling unit; (b) is carried on solely within the main dwelling or an approved accessory building, does not exceed 250 square feet and does not alter or change the exterior character or appearance of the dwelling; (c) is located in a residential or rural zoning district; and (d) is created and operated by the resident of the dwelling. See Section 6-302 of the Zoning Ordinance.

**PLEASE BE VERY SPECIFIC IN COMPLETING THIS APPLICATION.
AN INCOMPLETE APPLICATION WILL DELAY PROCESSING.**

PROPERTY OWNER:_____

APPLICANT:_____ **BUSINESS NAME:**_____

MAILING ADDRESS:_____

PROPERTY LOCATION:_____

DAY TIME PHONE NUMBER:_____

LOCATION OF OCCUPATION (i.e. dwelling, attached garage, Etc.)_____

SQUARE FEET OR AREA NEEDED FOR BUSINESS (i.e. 10x12 or 120 sq.ft.)_____

PROPOSED HOME OCCUPATION USE:(be very specific, i.e., office facility for off-site contracting business; nature of business?, employees?, tools, materials, etc.?, where is work performed?, where do you meet with clients?, etc.) Please use back of form for additional space.

*** The Zoning Administrator will review the information you have provided and make a determination as to whether or not your application complies with the Zoning Ordinance requirements. Please allow two days for processing. Our office will call when the application is approved and the permit has been issued. A fee of \$50.00 is due when your permit is approved. Please make checks payable to Treasurer of Fauquier County. You must pick up the permit in person.***

FOR OFFICE USE ONLY

PIN #:_____ **Zoning:**_____

Article:_____ **Use:**_____

Comments:_____